

**REPORT FOR: MEMBER DEVELOPMENT
PANEL**

Date: 30 March 2011

Subject: INFORMATION REPORT
Member Development Programme Update

Responsible Officer: Jon Turner, Divisional Director of Human Resources & Development

Exempt: No

Enclosures: None

Section 1 – Summary

This report updates the Panel on the Member Development Programme events that have taken place since 1 February 2011 and on the progress of the Member Development Programme.

FOR INFORMATION

Section 2 – Report

2.1 Review of Member Development Programme

The following events have taken place since January 2011:

Training Events and Briefings		
Date	Topics	No. Of Attendees
31 January 2011	Introduction to Scrutiny/Performance & Finance	12/63 - All Members
3 February 2011	Safeguarding Adults (repeat training)	11/63 – Members who have not attended previous sessions
23 February 2011	Members' Quarterly Briefing (the work of Registration Services; Decentralisation & the Localism Bill)	23/63 - All Members
28 February 2011	Overview & Scrutiny: Community Engagement	14/63 - All Members
9 March 2011	Safeguarding Children & Corporate Parenting (repeat training)	15/63 - Members who have not attended previous sessions
14 March 2011	Personnel Appeals Panel (repeat training)	4/20 - Mandatory for all Members who are members of the Personnel Appeals Panel Pool of Members and have not attended previous sessions

2.2 Overall Evaluation of Members Training Events Since January 2011

Evaluation forms completed by Members after each training session have been summarised below:

Event	Very Useful	Fairly Useful	Not useful	Did not attend	No Feedback	More knowledge/skills required? Yes / No
Introduction to Scrutiny/Performance & Finance	4/12	8/12	-	51	-	Yes 5/12
Safeguarding Adults (repeat training)	10/11	-	-	52	1/11	Yes 6/11
Members' Quarterly Briefing (the work of Registration Services;	7/23	8/23	1/23	40	7/23	Yes 11/23

Decentralisation & the Localism Bill)						
Overview & Scrutiny: Community Engagement	7/12	3/12	2/12	49	-	Yes 2/14
Safeguarding Children & Corporate Parenting	11/15	2/15	2/15	48	-	Yes 4/15
Personnel Appeals Panel (repeat training)	2/4	1/4	-	-	1/4	No
Any Other Comments:						
<p>Overview and Scrutiny – Performance & Finance: would like actual budgets to look at</p> <p>Repeat Safeguarding Children & Corporate Parenting: offer twice yearly training and make it compulsory for all councillors</p> <p>O&S: Community Engagement: topic too big to be covered in 1 session</p> <p>Decentralisation & Localism Bill – would require further frequent update briefings</p> <p>Safeguarding Adults: Member would like to accompany carers & officers on site visits</p>						

2.3 Planned Activity for remainder of municipal year

Event	Dates Provider/ Facilitator	Venue/Time	Activity and target audience
Equality Impact Assessment: Cabinet Only	Thursday 24 th March 2011 Mohammed Ilyas	Committee Room 6 6.00 – 9.00 pm	Cabinet Members Only
TBC	To be cancelled		
Equalities & Diversity	Wednesday 1 st June 2011 Mohammed Ilyas	Committee Room 1 & 2 7.00 pm	Members who have not attended previous sessions
Members' Quarterly Briefing	Thursday 30 th June 2011 TBC	Committee Room 1 & 2 7.00 pm	All Members
TBC	Thursday 28 th July 2011 TBC	Committee Room 1 & 2 7.00 pm	
TBC	Thursday 15 th September 2011 TBC	Committee Room 1 & 2 7.00 pm	

Equalities & Diversity	Thursday 6 th October 2011 Mohammed Ilyas	Committee Room 1 & 2 7.00 pm	Members who have not attended previous sessions
Members' Quarterly Briefing	Tuesday 25 th October 2011 TBC	Committee Room 1 & 2 7.00 pm	All Members
Community Involvement	Tuesday 29 th November 2011 Desiree Mahoney	Members Lounge 7.00 pm	All Members
Role of a Member During a Major Incident	Thursday 8 th December 2011 Kan Grover	Members Lounge 7.00 pm	All Members
TBC	Monday 30 th January 2012 TBC	Committee Room 1 & 2 7.00 pm	
TBC	Wednesday 15 th February 2012 TBC	Committee Room 1 & 2 7.00 pm	
Members' Quarterly Briefing	Monday 27 th February 2012 TBC	Committee Room 1 & 2 7.00 pm	All Members
TBC	Wednesday 28 th March TBC	Committee Room 1 & 2 7.00 pm	
TBC	Wednesday 25 th April TBC	Committee Room 1 & 2 7.00 pm	

2.4 Member requests for IT Training

Some Members have requested Citrix training, which is currently being arranged.

2.5 Members' Political Skills Framework Online Self Assessment Tool

To date only 8 Members have completed the Political Skills Framework Online Self Assessment modules and a reminder was sent to all Members on 15 March 2011, emphasising the fact that completion of the modules by Members will enable us to assess and plan Members' future learning and development needs.

2.6 1-2-1 Sessions with Senior Officers

To date 11 new Members have attended 1-2-1 sessions with Pauline Ferris and Elaine McEachron.

2.7 Capital Ambition Events for 2011

A number of initiatives and events for 2011, funded by Capital Ambition have been developed and are being provided free of charge to All Members.

Shared Services Event for Members on Monday 7th February - 6.00 - 8.30 pm in Central London.

Budget Scrutiny: The Role of Scrutiny in a time of cuts on Monday 21st February, all day event, Hounslow Civic Centre – attended by 1 Member.

The Role of the Civic Head and Team on Thursday 10th March – all day event – Prospero House, Borough High Street, SE1 1GA.

Sharing Services II - on Thursday 10th March focussing on how the quality and value of provision to Children & Young People can be improved by working together – Layden House, 76 – 86 Turnmill Street, London EC1M 5LG.

2.8 Other Free Training Events

CREES Energy Efficiency Training on 16 March – all day event - The Brewery, 52 Chiswell Street, City of London EC1Y 4SD – 2 Members registered to date.

The National Children and Adult Services Conference and exhibition on 19 to 21 October 2011 – at the International Convention Centre (ICC) London ExCel.

Members are to be reminded that all bookings for training events including the free events funded by Capital Ambition must be done through the Member Development Co-ordinator so that we can record and report on Members attendance.

Section 3 – Further Information

None

Section 4 – Financial Implications

Funding for the member development activities and events in this report is within the current budget provision

Section 5 – Corporate Priorities

N/A

Name: Steve Tingle	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 18 March 2011		

Section 6 - Contact Details and Background Papers

Contact: Jon Turner, Divisional Director Human Resources & Development
Email: jon.turner@harrow.gov.uk
DD: 0208 424 1225

Background Papers: None